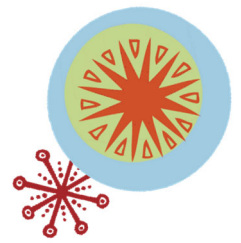


Kalamazoo Nature Center



“Jingle Mingle” KNC Member Event 2024

Friday, December 6, 5:30-8pm

Buy Local Art & Gift Fair 2024

Saturday, December 7, 9am-4pm open to public with free admission

Artwork Submission Deadline: September 30, 2024

Artists will be notified of acceptance by October 4.

Application fee \$25 (non-refundable)

Booth Fee (after acceptance) \$200 due by October 31

Application and booth fees support KNC and are non-refundable

Set-up

By special invitation, KNC 's members-only Jingle Mingle on Friday, December 6, runs from 5:30-8 pm.

All artists/vendors must be set up by 4:30 pm on Friday December 6 (No exceptions)

Set-up is in stages and you will be notified prior to the event of you set-up time.

Artists and vendors will have a designated parking area.

- Each artist will have approximately 10'x10' of space with two chairs. Exhibitors are encouraged to bring their own tables. **Due to the configuration of KNC's Visitor Center, an exact 10'x10' space is not guaranteed.**
- Your exhibit space may be located on the upper or lower level. **Space assignment is at the discretion of KNC.**
- 8' tables are available at \$10/table on a first-come first-served basis. Table payment due day of set-up.
- Artists are responsible for their own set-up and take-down. There will not be extra storage, so please be prepared to store goods and personal belongings within your space or in your vehicle. Exhibitors must supply their own displays and table coverings. No walls/ceilings will be available for hanging items, and ceiling height may be as low as 8 feet.

Sales

Artists are responsible for processing their own sales, packaging, making change, extension cords, etc.

The Kalamazoo Nature Center does not collect a commission on exhibitors' sales. Booths must be occupied at all times and must remain open during the entire event. No more than 2 people working a booth. (No children please) Wi-Fi is limited, personal hot spots are recommended.

KNC is not responsible for lost, stolen, or damaged items.

Event Promotion

The Kalamazoo Nature Center will promote the event throughout Southwest Michigan.

The Buy Local Art & Gift Fair is a fundraising event for KNC. Thank you for supporting the Kalamazoo Nature Center through your participation!

For more information, contact Lisa Panich at (269) 381-1574 ext. 38, or by email at lpnich@naturecenter.org.